

Please initial the following:

- I understand the parent handbook will be given the first week of school.
- I will support the TK program and abide by its philosophy and objectives.
- I will keep my tuition payment current. I understand that payment is due on the first of each month. A \$25 late fee will be charged for late tuition that comes after the 10<sup>th</sup> of each month. A \$25 fee will also be charged for all returned checks.
- I understand that if the 1<sup>st</sup> falls on a Saturday or Sunday, my account will be debited on the previous Friday.
- I understand that the tuition payment is divided into 10 monthly installments and not by the number of days in each month. I am responsible to pay ALL 10 payments, beginning in August.
- I understand that a **non-refundable fee** of \$200.00 is due concurrently with my child's admission/tuition contract.
- I understand my monthly automatic tuition deduction may change due to violation assessment fees, charge for extra hours, late pick-up, etc.
- I understand that there are NO CREDITS for days missed due to illness or vacation.

Tuition Contract Options – 2018-2019

Please select the tuition type that is best for your family:

- A. Monthly Automatic Debit – from your checking or saving account. Ten (10) monthly payments beginning August and ending May. The debit will occur on the 1<sup>st</sup> of each month. **Please attach a voided check** to begin this process of deduction.
- B. Payment in Full – due by August 1<sup>st</sup>. Payment can be made by automatic debit or check. **Please attach a voided check.**
- C. Quarterly Payments – due August 1<sup>st</sup>, October 1<sup>st</sup>, January 1<sup>st</sup>, and March 1<sup>st</sup>. Payments can be made by automatic debit or check. **Please attach a voided check.**

As stated in the Saint Patrick Preschool Handbook, there is a \$25 late fee if payment is received after the 5<sup>th</sup> of the month. Parents delinquents in tuition payment will receive a warning at 30 days. At 60 days, the child will be dropped from the program at the discretion of the director.

---

Parent/Guardian Signature

Date

---

Parent/Guardian Signature

Date